

Los Alamos Public Schools
 2075 Trinity Drive / P. O. Box 90
 Los Alamos, NM 87544
 Telephone (505) 663-2222
 Fax (505) 663-2791
 Website www.laschools.net

CERTIFIED EMPLOYMENT VERIFICATION

Part I - To be completed by Applicant

Make copies as needed.

Name: _____

Social Security Number: _____

Was employed by: _____

City of: _____ State of: _____

Part II - To be completed by District or Organization

(ALL Past and Present)

The above applicant has applied for employment with the Los Alamos Public Schools. Please complete this form for the years of experience earned in your district or organization. Please use a separate line for each school year.

Beginning Month- Day- Year	Ending Month- Day- Year	Position Or Grade Assignment	Number of Days Worked	Hours Per Day	Specify Full-time or Part-time

Signature of Authorized Representative

Printed Name of Authorized Representative

District or Institution

City and State Phone

Date

Please complete and return to:

Los Alamos Public Schools
 Human Resources Department
 P.O. Box 90
 Los Alamos, NM 87544

Human Resources Fax (505) 663-2791