

Los Alamos High School

Electronic Signaling Devices Violation Form

STUDENT NAME _____ STUDENT I.D. # _____

Date _____ Class Period or Time _____

I have received a copy of the 2010 – 2011 LAHS Electronic Signaling Devices in both my Student Agenda Book under “Electronic Signaling Devices” and on this form below. I understand that any subsequent Electronic Signaling Devices violation from this date above will result in confiscation of the device until my parent / guardian reclaims the device in accordance with policy (6145.4R).

Student’s Signature

Date Signed

Administrator’s Signature

Date Signed

Los Alamos High School

Electronic Signaling Devices Violation Form

Cell phones, PDA’s, pagers, wireless devices, cameras (the exception being cameras used for photo classes), blackberries, I Pods, CD players, computers, or any other communication devices deemed to be in violation of school board policy or inappropriate by an administrator are subject to disciplinary actions. Use of electronic signaling devices is forbidden during class time on the high school campus. School staff is directed to confiscate any electronic signaling device that they see or hear during class time.

Parents should not attempt to contact a student via the student’s cell phone during class time, as it is disruptive to the educational process. If there is an emergency, parents should notify the office.

Cell phones may only be used before school, during lunch, during passing periods, and after school.

If a student chooses to use such a device at any time other than that listed above, s/he will be given a warning, which will be documented in the main office. Phone or device is taken for the day and that action will be documented in the administrative office and returned to the student at the end of the school day. **After the warning, the following disciplinary actions will be taken for violations of this policy.**

- Warning: _____ Phone is taken for the day and that action is documented in the administrative office and returned to the student at the end of the school day at 3:10. _____
- 1st Offense: _____ Phone is taken and the parent / guardian of the student may reclaim the electronic device from administration at the end of three (3) school days after 3:10. _____
- 2nd Offense: _____ Phone is taken and the parent / guardian of the student may reclaim the electronic device from the administration after 30 calendar days after 3:10. _____
- 3rd Offense: _____ Phone is taken and the parent / guardian of the student may reclaim the electronic device at the end of the current semester. _____

Student will sign each time s/he reclaims phone as receipt of phone. Day counts start the day after a phone is taken, unless before 9:00 AM.

Los Alamos High School is not responsible for electronic devices that are lost, stolen, damaged, or contraband items while on school property. Our preference is that students not bring any electronic Signaling Devices to school so they may focus on school work; parents may always notify the office if they need to contact their students for an emergency.

Students’ parents are encouraged to file a report with the Los Alamos Police Department if electronic signaling devices are lost, stolen, or damaged.