



Los Alamos Public Schools

**PARENT REQUEST FOR PERMISSION TO TRANSPORT A STUDENT TO OR FROM A TRIP**

Any parent or guardian who wishes to transport their child TO or FROM a school-sponsored trip must complete this forms and submit to the Principal or Athletic and Activities Director at least five days prior to the trip.

Student's Name:

School:

Grade:

I , (Parent Name) \_\_\_\_\_, hereby request permission from my child's Principal or Athletic and Activities Director to transport my child in connection with the following student activity or field trip:

Name of activity or field trip: \_\_\_\_\_ Date of trip: \_\_\_\_\_

Location of activity or field trip: \_\_\_\_\_

This request is to transport my child:

**TO** the activity or field trip.

**FROM** the activity or field trip.

I understand that students are required to ride in school-sponsored transportation for all school-sponsored activity or field trips. However, I request to transport my child because of the following extenuating circumstances/reasons: (Explain in detail.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Read each section and initial after reading:**

\_\_\_\_\_ I understand that if I am transporting my child to the activity or field trip, I am responsible for meeting any time schedule for my child's participation.

\_\_\_\_\_ I further understand that I hereby accept all responsibility related to the transportation of my child related to the above listed student activity. Additionally, I, hereby release and waive, and further agree to indemnify, hold harmless or reimburse the Los Alamos Public School Board, its individual members, agents, employees and representatives thereof, as well as trip sponsors, from and against, any claim which I, any other parent or guardian, the student, or any other person, firm or corporation may have or claim to have, known or unknown, directly or indirectly, for any losses, damages, or injuries arising out of, during or in connection with my transportation of the student for participation in the trip and related activities.

\_\_\_\_\_ I affirm that I have the authority to transport the student and to accept full responsibility for such transportation and that my authority is consistent with my status as a parent or legal guardian of the student, and my authority does not violate any custody or guardianship order of competent jurisdiction.

\_\_\_\_\_ I fully understand that permission to privately transport my child does not authorize me to transport any other student.

Signature,  
Parent/Guardian \_\_\_\_\_

Date of request: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**LAPS APPROVAL/DENIED OF REQUEST**

Administrator \_\_\_\_\_ Approved  or Denied  Date: \_\_\_\_\_

A copy of this form must travel with the trip sponsor to and from the event.